**Appendix 4: Declaration by Consultant / Contractor**

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| **Declaration by Consultant / Contractor** | | إقرار الاستشاري/ المقاول | |
| **To the Federal Tax Authority,**  In accordance withthe *VAT Refund for UAE Nationals on Building New Residence* process, I, [name], being the [the position in the house building process (contractor/ consultant)], part of [company name] provided [name of the owner] with [type of service/s provided] for the house address [Emirate, street name, building number], dated [DD/MM/YYYY], hereby declare on behalf of the [Owner] that:   * All amounts were incurred for the purposes of construction of the above mentioned residence only * Any lump-sum invoices provided to the owner include all the services and the material purchased for the above mentioned residence * The VAT amount declared on all invoices has been fully paid to the suppliers * All invoices are in the name of the owner or addressed to the owner * Any refunded items purchased for the purpose of the above mentioned residence have not been included in the lump-sum invoices * Receipts and other supporting documentation can be provided upon request by the FTA * The breakdown of all the purchases made related to the construction of the above mentioned residence is provided (attached) and separates the eligible and non-eligible items   I, [name of the authorised signatory], declare that the information provided in this Declaration is true. | | **إلى الهيئة الاتحادية للضرائب،**  وفقاً لقواعد ردّ ضريبة القيمة المضافة لمواطني الدولة عن مساكنهم الجديدة ، أنا/ (الاسم) ، باعتباري ( المسمى الوظيفي في عملية بناء المسكن "المقاول/الاستشاري")) جزءاً من (اسم الشركة) والتي قدمت إلى السيد/ (اسم المالك) (نوع الخدمة) لبناء المسكن الواقع في (العنوان: الإمارة، اسم الشارع، رقم المبنى) بتاريخ ( اليوم/ الشهر/ السنة) ، أقر بموجبه نيابة عن (المالك) أن:   * جميع المبالغ متكبدة فقط لأغراض بناء المسكن المذكور اعلاه. * جميع الفواتير بمبالغ مقطوعة المقدمة إلى المالك تشمل جميع الخدمات والمواد المشتراه لأغراض المسكن المذكور أعلاه. * ضريبة القيمة المضافة المصرح عنها في جميع الفواتير تمّ دفعها بالكامل إلى الموردين. * جميع الفواتير صدرت باسم المالك أو وجهت إليه. * أية بنود مستردة تم شراؤها لأغراض المسكن المذكور أعلاه غير مشمولة في الفواتير الصادرة بمبالغ مقطوعة. * الإيصالات ومستندات الدعم الأخرى من الممكن تقديمها بناءً على طلب الهيئة الاتحادية للضرائب. * مرفق بيان تفصيلي بجميع المشتريات المتعلقة ببناء المسكن المذكور أعلاه لفصل البنود المؤهلة للاسترداد عن البنود غير المؤهلة للاسترداد.   أقر بموجبه أنا/ (اسم المخول بالتوقيع) بأن جميع المعلومات الواردة في هذا الإقرار صحيحة. | |
| To be signed by the authorised signatory: | | يُوقع من قبل المخول بالتوقيع: | |
| Name of the authorised signatory: | …………………………………………………................. | | اسم المخول بالتوقيع: |
| Name of the owner: | …………………………………………………................. | | اسم المالك: |
| Date: | …………………………………………………................. | | التاريخ: |
| Signature: | …………………………………………………................. | | التوقيع: |

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| **Homebuilder Expenses** | | | |
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| **Expense Items** | | **Eligible** | **Ineligible** |
| **Services** |  |  |  |
|  | Services of builders |  |  |
|  | Services of architects |  |  |
|  | Services of engineers |  |  |
|  | Supervisory services |  |  |
|  | Other similar services necessary for the successful construction of the residence |  |  |
| **Building Materials** | |  |  |
|  | Building materials that make up the fabric of the property (e.g. bricks, cements, tiles, timber) |  |  |
|  | Doors |  |  |
|  | Decorating materials (e.g. paint) |  |  |
|  | Dust extractors and filters |  |  |
|  | Kitchen sinks, work surfaces and fitted cupboards |  |  |
|  | Lifts and hoists |  |  |
|  | Flooring (excluding carpets) |  |  |
|  | Window frames and glazing |  |  |
| **Central units** | |  |  |
|  | Fencing permanently erected around the boundary of the dwelling |  |  |
|  | Fire alarms and smoke detectors |  |  |
|  | Guttering |  |  |
|  | Other heating systems |  |  |
|  | Plumbing materials |  |  |
|  | Power points |  |  |
|  | Sanitary units |  |  |
|  | Shower units |  |  |
|  | Wiring when embedded inside the structure of the building |  |  |
|  | Central air conditioning and split units |  |  |
| **Other** |  |  |  |
|  | Furniture which is not affixed to the building such as sofas, tables, chairs, bedroom furniture, curtains, blinds, carpets |  |  |
|  | Electrical and gas appliances, including cookers |  |  |
|  | Landscaping, such as trees, grass and plants |  |  |
|  | Free-standing and integrated appliances such as fridges, freezers, dishwashers, microwaves, washing machines, dryers, coffee machines; |  |  |
|  | Audio equipment (including remote controls), built-in speakers, intelligent lighting systems, satellite boxes, free-view boxes, CCTV, telephones |  |  |
|  | Electrical components for garage doors and gates (including remote controls) |  |  |
|  | Garden furniture and ornaments and sheds and swimming pools |  |  |
| **Invoice total amounts: (AED)** | |  |  |

**Details of all the invoices issued under the contractor / consultant’s name:**

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| Please provide details of all the invoices for the goods and services for which VAT was paid and can be claimed. | | | | | | | | | |
|  |  |  |  |  |  |  |  |  |  |
| **Invoice number** | **Invoice date** | **Invoice item** | **Supplier's name** | **Contractor / consultant?** | **TRN of the Supplier** | **Invoice in the name of** | **Total amount paid (AED)** | **VAT paid (AED)** | **VAT claimed (AED)** |
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|  |  |  |  |  | **Total** |  | **0** | **0** | **0** |