**Appendix 4: Declaration by Consultant / Contractor**

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| **Declaration by Consultant / Contractor**  | إقرار الاستشاري/ المقاول |
| **To the Federal Tax Authority,**In accordance withthe *VAT Refund for UAE Nationals on Building New Residence* process, I, [name], being the [the position in the house building process (contractor/ consultant)], part of [company name] provided [name of the owner] with [type of service/s provided] for the house address [Emirate, street name, building number], dated [DD/MM/YYYY], hereby declare on behalf of the [Owner] that:* All amounts were incurred for the purposes of construction of the above mentioned residence only
* Any lump-sum invoices provided to the owner include all the services and the material purchased for the above mentioned residence
* The VAT amount declared on all invoices has been fully paid to the suppliers
* All invoices are in the name of the owner or addressed to the owner
* Any refunded items purchased for the purpose of the above mentioned residence have not been included in the lump-sum invoices
* Receipts and other supporting documentation can be provided upon request by the FTA
* The breakdown of all the purchases made related to the construction of the above mentioned residence is provided (attached) and separates the eligible and non-eligible items

I, [name of the authorised signatory], declare that the information provided in this Declaration is true. | **إلى الهيئة الاتحادية للضرائب،** وفقاً لقواعد ردّ ضريبة القيمة المضافة لمواطني الدولة عن مساكنهم الجديدة ، أنا/ (الاسم) ، باعتباري ( المسمى الوظيفي في عملية بناء المسكن "المقاول/الاستشاري")) جزءاً من (اسم الشركة) والتي قدمت إلى السيد/ (اسم المالك) (نوع الخدمة) لبناء المسكن الواقع في (العنوان: الإمارة، اسم الشارع، رقم المبنى) بتاريخ ( اليوم/ الشهر/ السنة) ، أقر بموجبه نيابة عن (المالك) أن: * جميع المبالغ متكبدة فقط لأغراض بناء المسكن المذكور اعلاه.
* جميع الفواتير بمبالغ مقطوعة المقدمة إلى المالك تشمل جميع الخدمات والمواد المشتراه لأغراض المسكن المذكور أعلاه.
* ضريبة القيمة المضافة المصرح عنها في جميع الفواتير تمّ دفعها بالكامل إلى الموردين.
* جميع الفواتير صدرت باسم المالك أو وجهت إليه.
* أية بنود مستردة تم شراؤها لأغراض المسكن المذكور أعلاه غير مشمولة في الفواتير الصادرة بمبالغ مقطوعة.
* الإيصالات ومستندات الدعم الأخرى من الممكن تقديمها بناءً على طلب الهيئة الاتحادية للضرائب.
* مرفق بيان تفصيلي بجميع المشتريات المتعلقة ببناء المسكن المذكور أعلاه لفصل البنود المؤهلة للاسترداد عن البنود غير المؤهلة للاسترداد.

أقر بموجبه أنا/ (اسم المخول بالتوقيع) بأن جميع المعلومات الواردة في هذا الإقرار صحيحة.  |
| To be signed by the authorised signatory: | يُوقع من قبل المخول بالتوقيع: |
| Name of the authorised signatory:  | …………………………………………………................. | اسم المخول بالتوقيع:  |
| Name of the owner:  | …………………………………………………................. | اسم المالك: |
| Date:  | …………………………………………………................. | التاريخ:  |
| Signature: | …………………………………………………................. | التوقيع: |

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| **Homebuilder Expenses** |
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|  |  |  |
| **Expense Items** | **Eligible**  | **Ineligible**  |
| **Services** |  |  |  |
|   | Services of builders |   |   |
|   | Services of architects |   |   |
|   | Services of engineers |   |   |
|   | Supervisory services |   |   |
|   | Other similar services necessary for the successful construction of the residence |   |   |
| **Building Materials** |  |  |
|   | Building materials that make up the fabric of the property (e.g. bricks, cements, tiles, timber) |   |   |
|   | Doors |   |   |
|   | Decorating materials (e.g. paint) |   |   |
|   | Dust extractors and filters |   |   |
|   | Kitchen sinks, work surfaces and fitted cupboards |   |   |
|   | Lifts and hoists |   |   |
|   | Flooring (excluding carpets) |   |   |
|   | Window frames and glazing |   |   |
| **Central units** |  |  |
|   | Fencing permanently erected around the boundary of the dwelling |   |   |
|   | Fire alarms and smoke detectors |   |   |
|   | Guttering |   |   |
|   | Other heating systems |   |   |
|   | Plumbing materials |   |   |
|   | Power points |   |   |
|   | Sanitary units |   |   |
|   | Shower units |   |   |
|   | Wiring when embedded inside the structure of the building |   |   |
|   | Central air conditioning and split units |   |   |
| **Other** |  |  |  |
|   | Furniture which is not affixed to the building such as sofas, tables, chairs, bedroom furniture, curtains, blinds, carpets |   |   |
|   | Electrical and gas appliances, including cookers |   |   |
|   | Landscaping, such as trees, grass and plants |   |   |
|   | Free-standing and integrated appliances such as fridges, freezers, dishwashers, microwaves, washing machines, dryers, coffee machines; |   |   |
|   | Audio equipment (including remote controls), built-in speakers, intelligent lighting systems, satellite boxes, free-view boxes, CCTV, telephones |   |   |
|   | Electrical components for garage doors and gates (including remote controls) |   |   |
|   | Garden furniture and ornaments and sheds and swimming pools |   |   |
| **Invoice total amounts: (AED)** |  |  |

**Details of all the invoices issued under the contractor / consultant’s name:**

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| Please provide details of all the invoices for the goods and services for which VAT was paid and can be claimed. |
|  |  |  |  |  |  |  |  |  |  |
| **Invoice number** | **Invoice date** | **Invoice item** | **Supplier's name** | **Contractor / consultant?**  | **TRN of the Supplier** | **Invoice in the name of** | **Total amount paid (AED)** | **VAT paid (AED)** | **VAT claimed (AED)** |
|   |   |   |   |  |  |   |   |   |   |
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|  |  |  |  |  | **Total** |  | **0** | **0** | **0** |